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Memorandum

To: Stephanie Holtey/ Molly Bradley
City of Central Point
Community Development Department

Date: November 29, 2016

Subject: Request for Clarification
Rogue Valley Microdevices
File Nos. 16022-16024

This memo is in response to your request for clarification on several items in our submittal for Rogue Valley Microdevices.

- Square Footage:** Two different square footage numbers were unintentionally included in our initial submittal due to a last minute change which did not get reflected all the way through. The correct total is 43,000 square feet. This total is divided as follows:
 - Fabrication/Production area: 24,000 sf (includes the clean room)
 - Related office space: 19,000 sf
 - 43,000 sf total

The first and second floor plans are attached as requested.

- Parking Analysis:** The parking analysis and Exhibit 3 have been updated to show the revised square footage. See attached.
- Loading Requirements:** Per the calculations sent to CSA on this matter, the City applies loading based on the number of square feet in the Fabrication area.

Use Categories	Off-Street Loading Berth Requirement (fractions rounded up to the closest whole number)
INDUSTRIAL, WAREHOUSING AND WHOLESALING	
Sq. Ft. of Floor Area	No. of Loading Berths Required
12,501-25,000	2

Based on this, with a 24,000 square foot Fabrication area only 2 loading berths are required. Two berths are located on the loading access drive and serve the Shipping/Receiving area and the Fabrication area. All loading activities are coordinated by the Shipping staff. Both meet the 10 foot by 35 foot dimension standards.

- Architectural Elevations:** Attached are revised elevations with additional notes and dimensions as requested. As none of the light shelves over the loading doors project out into the loading berth areas, therefore clearance is not issue.
- Building Materials:** Building materials are noted on the updated elevations. To further expand the description of materials:
 - The Office portion of the building is of standard construction with a stucco finish, painted off-white.
 - The Fabrication portion of the building will have tilt-up concrete walls with a skim coat painted off-white to match the Office portion.



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- The accent trim color where shown on the drawings will be a very dark blue. This includes the parapet coping and the inset panels where shown above and below the windows.
 - The base around the building is comprised of a concrete curb with a charcoal gray band above it.
 - Window and door frames are to be clear anodized aluminum.
 - Exterior light shelves/shades are to be metal, powder-coated to look like matte stainless steel.
6. **Parking Lot revisions:** The parking lot layouts have been revised to match the standard requirements for parking islands. The parking lot to the south had 11 spaces, but due to the island requirements has been reduced by one space so that no more than 10 spaces are contiguous. This removal reduces the total spaces to 45. The Applicant feels that the original layout for each lot is preferable to that which is being submitted now to meet this code section.

Please let us know if you have any further questions on the project. Thank you for your review.

Regards,

CSA Planning, Ltd.

A handwritten signature in blue ink that reads 'Beverly Thruston'. The signature is written in a cursive style and is positioned above a horizontal line.

Beverly Thruston, AIA
Associate

CSA/bt M-Clarifications-112216.docx

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